



Indiana Department of Education  
SUPPORTING STUDENT SUCCESS

## 2010-2011 SES Provider Application Questions and Answers #6 *January 29, 2010*

### Question #1

Part Two of the SES application cannot exceed 25 pages but does this include the supporting materials in the appendix that provide evidence for the section? If not, is there a limit with regards to supporting materials in the appendix?

### Answer #1

Information included in the appendix does not count towards the 25 page limitation. Also, as per the note on page 2 of the application packet, although there is no page limitation on the appendix, the appendix should not be excessive in length.

### Question #2

Does IDOE require tutor background checks to be run through some sort of state office or approved clearinghouse (i.e. Attorney General's office, a Department of Public Safety, or state police/FBI) or can background checks be obtained through a third party background check service as long as all SES requirements are met?

### Answer #2

IDOE does not require providers to use a specific vendor to conduct criminal history checks. However, background checks from any vendor must meet the requirements detailed in Section 2.1 of IDOE's SES Policies and Procedures.

### Question #3

I noticed that for the current year, providers identified on the website 1) the minimum number of students that must be enrolled in a district before they are willing to serve the district and 2) the minimum number of students that must be enrolled in a school before they are willing to serve the school. I also noted that current SES providers do not provide services to all districts/schools. I do not see on the 2010-2011 application, where the applicant determines who they are able to serve.

### Answer #3

IDOE does not collect this information in the application. As per Section 2.2 of IDOE's SES Policies and Procedures, once a provider is placed on IDOE's approved SES Provider List, the provider will receive a district selection form from IDOE. This form will allow the provider to select the districts it intends to serve in the upcoming school year and also set minimums (if applicable) for the number of students that must enroll in each district or school before the provider is able to serve a district or school.

#### **Question #4**

We are trying to decide what to charge for hourly tutoring.

Does Indiana have a range a provider can charge? Can we set one rate for say 1 on 1 tutoring and another rate for group tutoring?

#### **Answer #4**

(Please note: questions regarding provider fees are not included in the SES Provider Application. This question is for informational purposes only). Indiana does not currently have a range of fees that providers can charge. Providers set their own fees but are required to offer at least the minimum tutoring hours described in Section 2.5 of IDOE's SES Policies and Procedures. Providers and districts negotiate fees when completing the SES Contract prior to the start of tutoring. At that time, providers can discuss fee ranges and rates for various group sizes.